

Photocopying from Publications

Music, Drama, Books & Magazines



CCLI
encouraging the spirit of worship

Do you photocopy publications for your church activities?

If so, you must first ensure that you have obtained permission.

Photocopiers are commonplace in many churches today making it easy for leaders to photocopy from a wide variety of study books, song books, magazines, etc.

Whether it's for teaching the worship band a new song, training the next generation of leaders or learning drama scripts, you must have permission from the copyright owner before you reproduce any of their work – even if it's only to be used once.

Contacting copyright owners each time you wish to reproduce their material can be time consuming and costly.

CCLI has simplified matters by offering two licences which permit you to photocopy direct from books, magazines and other publications.



There are two licences available which are specific to the type of publications you wish to photocopy:

1 Photocopying Music Books

Available as an addition to the Church Copyright Licence (CCL), the Music Reproduction Licence (MRL) permits you to photocopy words and music directly from authorised music publications such as Songs of Fellowship, The Source, Mission Praise.

Licences: Church Copyright Licence (CCL) and Music Reproduction Licence (MRL)

With both the CCL and MRL you can:

- Photocopy the words and music of hymns and worship songs from music books.
- Type song words into your computer and store them for later use.
- Include song words on service sheets and handouts for your congregation.
- Create your own OHP acetates.
- Create your own song words database for use with projection software.
- Audio/video record music from your services for those unable to attend, or as a keepsake.
- Create customised musical arrangements of songs where no published version is available.

Publishers

The number of publishers covered by the MRL increases continually. Visit www.ccli.co.uk for an up-to-date list.



2 Photocopying Non-Music Books

Through an agency agreement with the Copyright Licensing Agency (CLA), CCLI is able to offer a licence which permits you to photocopy directly from non-music books and magazines for use in your church activities.

Licence: The Copyright Licensing Agency (CLA) Church Licence



With the CLA you can:

- Photocopy articles from magazines about evangelism, worship, health & safety etc. and distribute them to your leaders.
- Photocopy pages from study books for teaching and training within cell/home groups.
- Photocopy games and puzzles and distribute amongst your children's and youth groups.
- Photocopy drama scripts in order to rehearse your Christmas nativity or for drama groups.
- Photocopy quizzes for social activities.

There may be some occasions when a CLA Church Licence is not required and we recommend that you check CLA's excluded works list available from www.cla.co.uk

Looking for Ideas?

Having a copyright licence can open the door to new opportunities for your church. Visit www.ccli.co.uk and find out how to take full advantage of your licence(s).

Licence Fees

Licence fees are based on the average number of people attending your main service. If you already hold a licence from CCLI, any additional licences you purchase will be charged at a pro-rated fee in order to match the expiry date of your existing licence(s). Contact a member of our Sales Team on **01323 436103** for pricing information.

For up-to-date information about CCLI please visit www.ccli.co.uk

Alternatively contact our Sales Team on Tel: 01323 436103 Email: sales@ccli.co.uk

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