

Licence Application Form



CCLI

encouraging the spirit of worship

Conference Centres

Please complete this application form if you wish to apply for a CCL or CCL&MRL.

Your Details

Title: _____ First Name: _____

Surname: _____

Position Held in Centre/Hotel: _____

Name of Centre/Hotel: _____

Mailing Address: _____

_____ Postcode: _____

Telephone: _____

Email Address: _____

If you would like to receive information from CCLI by email enter your email address above

Centre/Hotel Website: _____

I would like to purchase (please tick as appropriate):

CCL ('Words Only') or CCL & MRL

My Licence Size Category is

I enclose a cheque for £ _____ payable to 'CCLI'

or

Please send me a pro-forma invoice to the above address.

Signed: _____ Date: _____

For and on behalf of the above named centre/hotel in accordance with the Terms of Agreement available on request from CCLI or from www.ccli.co.uk

All fees are inclusive of VAT & Service Fee VAT Reg No. 583 6735 03

Reproducing Song Words & Music

(CCL/MRL)



If you wish to apply for a Church Copyright Licence (CCL) or a Music Reproduction Licence (MRL) for your Christian Conference Centre or Hotel, please read the notes in this leaflet and then:

1. Complete the application form
2. Return the completed form to CCLI, together with your payment

Please return your completed form, together with a cheque made payable to CCLI, to:
CCLI, PO Box 1339, Eastbourne, East Sussex, BN21 1AD

If you have any queries regarding these licences please contact
CCLI on 01323 436103 or email sales@ccli.co.uk

About CCLI Globally

Christian Copyright Licensing International (CCLI) officially began its copyright licence service to churches in the USA during October 1988. Today CCLI has regional offices in the UK, USA, Australia, and South Africa from which we administer over 170,000 licence holders worldwide.

About CCLI in Europe

CCLI's European office opened in 1991 and now administers over 86,000 licences throughout the UK, Eire, Germany, the Nordic region and Benelux.

With over 16 years' experience in copyright licensing in Europe, CCLI has built up a reputation of integrity and professionalism within the licensing industry and as a result is able to offer advice and licences to churches for performance, recording, photocopying, reproduction of song words/music and showing motion pictures.

If you have any queries regarding copyright licences, please contact us on 01323 436103 or email sales@ccli.co.uk

Copyright Law

According to the Copyright, Designs and Patent Act 1988, copyright is an intellectual property right that is given to the creators of original musical, literary, artistic and dramatic works. There is also a separate and distinct copyright in a sound recording, a broadcast and a film.

A song is protected from the moment it is first written down or recorded in some physical or tangible format. Copyright provides the creator of the song with two main rights. The first is economic, giving the owner the right to charge any person who wishes to copy, perform or record their work for any commercial or non-commercial use. The second is a moral right, protecting the work from anyone wishing to use or change it in anyway that is either offensive or contrary to the wishes of the copyright owner.

For many years, churches have paid for copyright through the purchase of hymnbooks. With many now reproducing words in service sheets, 'home made' hymn books, OHP acetates, song projection software etc. a system had to be put into place that ensures copyright owners and song writers are paid for the reproduction of their work.

CCLI bridges the gap between churches and the copyright owners through the provision of licences that permit words and music reproduction. It is CCLI's vision to serve the church by providing legal access to a vast array of resources in a simple, legal and affordable manner.

About the Church Copyright Licence (CCL) & Music Reproduction Licence (MRL)

When any copyright-protected work is reproduced on your premises you will need either an appropriate licence or the permission of the copyright owner(s).

If the people staying with you include times of worship in their activities programme, or if you provide optional worship or prayer meetings for your guests and/or staff you will need to have a licence if any of the following takes place:

- Projecting hymns and worship songs on to a screen
- Creating your own song lyrics database on your computer
- Creating service sheets that contain song words or music
- Photocopying from hymn and worship song books
- Audio/video recording music from the services for those unable to attend.

NB: If the group staying with you is from only one church/group and they have their own licence(s), they are covered whilst on your premises.

CCL: Words Only

CCLI can offer you a licence for the reproduction of words only if you do not need to photocopy from hymnbooks and songbooks. Prices for the CCL are shown below.

Licence Fees

Licence fees are based upon the maximum venue capacity as stated on your Fire Certificate.* Once you have selected the category size for your licence(s) please enter it on the application form overleaf.

Category	Venue Capacity*	CCL	CCL & MRL
AH	1 - 14 people	£39.15	£58.72
A	15 - 49 people	£56.76	£85.14
B	50 - 99 people	£103.74	£155.62
C	100 - 249 people	£168.34	£252.51
D	250 - 499 people	£232.93	£349.40
E	500 - 999 people	£303.40	£455.10
F	1000 - 1499 people	£377.79	£565.79
G	1500 - 2999 people	£464.90	£697.83

All fees shown are inclusive of VAT and Service Fee. 12/08